



## Common End of Year (EOY) Validation Errors

When initiating the End of Year process, PowerSchool may return a series of validation errors if a student or school has invalid data for the upcoming school year. This article identifies several End of Year validation errors, describes why each error occurs, and describes how each validation error may be resolved. The End of Year process will not run unless all validation errors have been corrected.

*Error: End-of-Year Process not completed. The following errors occurred: Smith, John: Next\_School is blank*

**Cause:** The student named in this error message is not assigned a Next School Indicator.

**Solution:** Assign the student a Next School Indicator on the Scheduling Setup student screen.

*Error: End-of-Year Process not completed. The following errors occurred: Smith, John: Next School is "High School" and next grade is 0, not 9 - 12*

**Cause:** The student is assigned a Next Year Grade Level that is not taught at the student's Next School.

**Solution:** If the student is already assigned to the correct Next School, correct the student's Next Year Grade on the Scheduling Setup student screen. If the student is assigned to a correct Next Year Grade, you may need to correct the student's Next School on the Scheduling Setup student screen.

*Error: End-of-Year Process not completed. The following errors occurred: Smith, John: Next\_School (123456) is not a valid school in this district. Next School is "High School" and next grade is 12, not 0 - 0*

**Cause:** The student was assigned a Next School Indicator for a school number that doesn't exist in the District. The school name listed in the last line of this error message is the student's current school.

**Solution:** This is often caused by an improperly configured Next School Indicator at the student's current school. First, verify that the Next School Indicators at the student's current school are all configured with a valid school number.

- Select the student's current school.
- Navigate to Start Page > School Setup > Next School.
- Review the numbers listed under the School Number column.
- If any school numbers do not exist on your server, correct or remove the erroneous Next School Indicator.
- Once the Next School Indicators have been corrected at the student's current school, select the student and assign that student a valid Next School Indicator on the Scheduling Setup student screen.

*Error: End-of-Year Process not completed. The following errors occurred: Smith, John: Grade Level is 99 and Next School Indicator is not "Graduated Students"*

**Cause:** A grade level of 99 is reserved for students in the Graduated Students school. If a student is assigned a Next Year Grade of 99 but is not assigned a Next School Indicator for the Graduated Students School (999999), the student will not be able to graduate.

**Solution:** If the student is supposed to graduate, set the student's Next School Indicator to the Graduated Students school on the Scheduling Setup student screen. If the student is not supposed to graduate, then correct the student's Next Year Grade on the Scheduling Setup student screen.

*Error: End-of-Year Process not completed. The following errors occurred: School 1 is not setup for next year.*

**Cause:** A school is setup for next year only after the year term has been created at Start Page > School Setup > Years and Terms. For instance, when running the End of Year process to close out the 14-15 school year and a school does not have the 15-16 term setup at Start Page > School Setup > Years and Terms, the End of Year process will not proceed and this error message will appear. PowerSchool uses the term dates for the upcoming school year to determine the entry dates and exit dates for each student's upcoming school enrollment.

**Solution:** Select the school that is not setup for next year and create the year term at Start Page > School Setup > Years and Terms.

*Error: End-of-Year Process not completed. The following errors occurred: School 999999 is not setup for next year.*

**Cause:** This error message may appear when other schools are improperly setup for next year.

**Solution:** There is no need to create any terms at the Graduated Students school in order to run the End of Year process. Once all other schools have been properly setup with a year term for the upcoming school year, this error message should no longer be displayed when running the End of Year validation.



*Error: You did not check the confirm checkbox. End-of-Year Process will not continue.*

**Cause:** When running the End of Year process, if the “Check here to confirm that you really want to do this” box was not checked, then the End of Year process will not run. This error message is normal when running the End of Year validation process.

**Solution:** It is only necessary to check the “Check here to confirm that you really want to do this” box if you are ready to run the End of Year process.